

**Jefferson County Board of Health  
Meeting Minutes – September 19, 2012  
Jefferson County Health Department Conference Room  
1541 Annex Road Jefferson, WI. 53549**

**Call to order**

E. Morse called the meeting to order at 1:00 p.m.

**Roll Call/Establishment of a Quorum**

Quorum established

**Board Members Present:** Ed Morse, Chair; Dick Schultz, Vice-Chair; Marie Wiesmann, Secretary; John McKenzie; Dr. Don Williams

**Staff Present:** Gail Scott, Director; Diane Nelson, Public Health Program Manager; Sandee Schunk, Clerical/Recorder

**Guests Present:** John Molinaro, County Board Chairman

**Certification of Compliance with the Open Meetings Law**

Meeting was properly noticed.

**Review of the Agenda**

G. Scott requested that the presentation on the Bureau of Transportation Car Safety Seat Grant by Mary Stearns, Public Health Nurse, be moved to accommodate her availability to speak while on a break from the Well Child Clinic.

**Public Comment**

None

**Approval of July 18, 2012 Board of Health Meeting Minutes**

*Motion made by D. Schultz to approve the minutes as written; second by M. Wiesmann; motion carried.*

**Communications**

J. Molinaro announced that the Jefferson County flu vaccine contact information was announced on CBS news.

**Financial Reports**

**a.) Income Statement**

G. Scott reviewed the "Statement of Revenue and Expenditure Report" for 01/01/2012 – 07/31/2012.

**b.) 2013 Budget**

G. Scott reported that the 2013 initial budget was presented to the Finance Committee on September 12, 2012. The budget was tentatively approved by the committee.

J. Molinaro reported that this morning the 2013 budget was approved to be passed on to the County Board for review.

**Public Health Program: Overview of 2011 – 2012 Bureau of Transportation Car Safety Seat Grant**

Mary Stearns, Public Health Nurse, gave an update on the grant and reported that 4 out of 5 car seats are incorrectly installed. The grant will end September 30, 2012 with total funding of \$4,000.00 for car seat purchases and installation supplies. Car seats are installed by 3 Health Department National Highway Transportation Safety Association certified technicians whom receive ongoing training and recertification. Instructions are given to parents/caregivers on the safest way to transport children and they must demonstrate their understanding of proper car seat use. More people are coming to the Health Department to have their car seats checked. Statistics are reported monthly to G. Scott. Statistics show that

car seat use has reduced substantial injury to children by 71%. Handouts were reviewed with information on 40 years of progress for child passenger protection and “Wisconsin Law & Best Practice Guidelines” for car seat recommendations by child age and/or weight. Dr. D. Williams requested the guideline be shared with Fort HealthCare by e-mail. G. Scott reported that a new car safety seat grant will be applied for in the amount of \$5,000.00 in the near future.

### **Operational update of the Environmental Health Program**

G. Scott reported that E. Morse, G. Scott and E. O’Brien, Sanitarian, spoke to homeowners at a home visit regarding the ongoing smell complaint at Creekwood Farms (chicken and egg cracking business). The DNR is involved in this case along with 2 toxicologists from the State. Possible air sampling may be done to determine the severity of the complaint. G. Scott reported that the Environmental Health staff has been working with restaurants on permit/license issues and with temporary food stands. There was an issue with a mobile taco food truck in Fort Atkinson but that has been resolved as the business is now using a licensed food truck.

### **Public Health Preparedness**

#### **a.) 2012 – 2013 Grant Funding, Objectives and Contract with State**

G. Scott reviewed the handouts for the new 11 month contract in the amount of \$54,660.00 (08/01/12 – 06/30/2013) and the scope of services to be provided under the grant.

#### **b.) Subcontract with Alex Lichtenstein**

G. Scott reviewed the handout to pay consultation fees of \$14,000 to Alex Lichtenstein out of the grant funding.

#### **c.) 2012 Exercise**

G. Scott reviewed the statistics of the Hazard Vulnerability Assessment 2012 – Dodge County, Jefferson County and the City of Watertown.

### **Public Health Program and Review of Statistics**

#### **a.) Communicable Disease Cases Reported**

D. Nelson reviewed the “Monthly Disease Incident Counts” report.

D. Nelson reported that there have been 10 confirmed cases of Pertussis through July.

D. Nelson reported that Tuberculosis follow-up is being done for a 9 month period on a client.

D. Nelson reported that a Jefferson County school district has three times the amount of immunization waiver forms filed than other school districts.

Dr. D. Williams reported that the Pertussis vaccine loses efficacy after 4 years which accounts for immunized people still getting Pertussis.

#### **b.) Overview of 2011 – 2012 Bureau of Transportation Car Safety Seat Grant**

This grant was discussed earlier on agenda.

#### **c.) Interstate Postgraduate Medical Association Immunization Grant**

G. Scott reviewed the handout regarding the acceptance of the \$15,000 grant to be shared with Dodge County. It was reported that \$7,500 will be used for coalition meetings; a seminar will be held with a professional speaker on adult immunizations; adult immunization rates in the community will be tracked; educational materials and books will be given to local medical clinics.

#### **d.) Immunization 317 Fund Changes**

G. Scott reported that effective October 1, 2012, local health departments will not be allowed to provide vaccinations to adults and children that have health insurance as they will be required to go to their healthcare provider. The health departments will still be able to vaccinate children with state supplied vaccine if they are covered under Medical Assistance (ForwardHealth) or are uninsured; influenza vaccines may be given to children during this flu season; Pertussis containing vaccines may still be given due to the Pertussis outbreak. Information has been sent to medical clinics and schools in Jefferson County.

**e.) Community Health Assessment Update**

G. Scott reviewed the handout. Discussion was held on obesity rates being 36 – 50% nationally.

**Personal Care Program and Review of Statistics**

G. Scott reported that a meeting was held with Care Wisconsin to assure satisfaction with the Personal Care Program coordinators that act as liaisons between Care Wisconsin and the staffing agencies. A meeting was also held with Source Point Staffing Agency to discuss ongoing services. Both agencies said they were very satisfied with Personal Care Program services provided by the Health Department. There may be changes in the state approved Managed Care Organizations serving the county.

**Director's Report**

**a.) Included in Packet**

G. Scott reported she also attended a meeting on expansion of bike trails in Jefferson County in the Waterloo area.

**b.) Report on Building Safety & Everbridge Alerting System**

G. Scott discussed the use of “Reverse 911” community alert system that can be sent to cell phones; tablets or e-mail. Residents need to sign up for the system. The system would cost approximately \$22,000.00 county-wide with an annual fee. A presentation is to be given by the County Infrastructure Committee. Upon receipt of more information, the Board of Health will be asked to support the alert system to be used for Public Health issues.

**c.) Accreditation, Quality Improvement and Policy Development**

G. Scott reported that all department policy and procedures are to be updated. Drafts will be presented to the Board of Health for review upon completion. The Health Department may be required to be accredited in the future.

**Status of Rock River Free Clinic and Community Dental Clinic**

G. Scott reported that most patients that visit the Rock River Free Clinic have chronic health conditions.

G. Scott reported that the number of patient visits have doubled in comparison to visits in 2011.

M. Wiesmann reported that Fort HealthCare is working to decrease the use of the Emergency Room with referrals to the Rock River Free Clinic and educate people that present to the Emergency Room regarding proper use.

**Next Meeting Date/Time/Agenda Items (2012 – 2013 meeting dates: November 14, 2012; January 16, 2013; March 20, 2013; May 8, 2013; July 17, 2013; September 18, 2013; November 20, 2013)**

Next scheduled meeting: Wednesday, November 14, 2012 at 1:00 p.m. in the Jefferson County Health Department Conference Room.

Any requests for specific agenda items should be submitted to G. Scott at [gails@jeffersoncountywi.gov](mailto:gails@jeffersoncountywi.gov).

**Adjourn**

*Motion to adjourn meeting at 2:30 p.m. by D. Schultz; second by J. Mckenzie; motion carried.*

Respectfully submitted;  
Sandee Schunk - Recorder